



South Suburban Sanitary District
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Board of Directors
Position 1 - Joe Spendolini
Board Chairman
Position 2 - Kenneth DeCrans
Position 3 - Michael Koger

District Manager/Secretary
Brett Blofsky

Regular Board Meeting Minutes
July 21, 2026 @ 10:00am
South Suburban Sanitary District Office

Meeting called to order at 10:01am

Roll Call of Directors - Director Michael Koger present. Chairman Joe Spendolini attended virtually, and Director Kenneth DeCrans attended by cellphone. Also present: Brett Blofsky (SSSD District Manager), Nicki Strain (SSSD Finance Director), Jason Morrow (SSSD Collections Supervisor), Sally Bratton (SSSD Treatment Plant Supervisor), Jon Lee (SSSD Treatment Plant Operator), Justin Hawkins (SSSD Treatment Plant Operator) and Dan Scalas (Adkins Engineering). Brady Fuller & Steve Worley (Jacobs Engineering) and Erik Brahmer (Slayden Constructors) attended virtually.

Review of Today's Agenda, Board Meeting Minutes from June 16, 2026 & June 2026 Monthly Financials - **Motion by Chairman Spendolini to approve Today's Agenda, Board Meeting Minutes from June 16, 2026 & June 2026 Monthly Financials as presented. Seconded by Director Koger. Motion passed unanimously.**

Public Input/Comments - no one from the public was present.

Engineer Report

100% Design & Cross Cutters Update - Jacobs Engineering

Brady updated the Board on the meeting that took place with the District employees this morning. He then reported there will be an addendum drafted to DEQ related to DEQ's comments. Brady has no concerns. He then discussed the outstanding permitting items. Jacobs is continuing to work with Rabe Consulting on the final items needed related to the wetlands study. There are also items needed from Klamath County regarding flood plain permits. It appears that the County has taken responsibility for this delay and has committed to an August 4th deadline.

EWA & GMP Updates - Slayden Constructors

Erik gave an update on this item. There is a waiting period after all the permits are approved before Slayden can proceed with construction. Slayden is also looking at storage options for media that Triplepoint will be delivering to the work site. Erik is anticipating construction will resume in October 2026.

District Updates - Adkins Engineering

Dan gave an update on the items he is working on. The CIPP project is currently being reviewed by Collections.

Department Updates

Administration -

Fiscal Year 2025/2026 Audit – The field work on our annual audit is scheduled to begin on August 24, 2026.

LGIP Interest – The LGIP accounts earned \$124,634.80 in interest during the month of June. The interest rate remains at 4.00%.

Treatment - Sally gave her report for the month of June. There has been a high total of suspended solids due to the algae. The lagoons have been raised and the biolynceus has been increased. She then reported on the grounds maintenance that has been taking place around the Treatment Plant. The DEQ report has been reviewed and everything looks good.

Collections - Jason gave his report for June. He reported that the Austin Street project should be finished next week. He then discussed the prep on Homedale and Shasta Way for the upcoming project.

District Manager – Brett had nothing additional to discuss other than items on the agenda.

Items Before the Board of Directors - Old & New Business

Resolution #269 - Authorizing Adoption of 457b Plan Restatement

Motion by Director DeCrans to adopt Resolution #269 Authorizing Adoption of 457b Plan Restatement as presented. Seconded by Chairman Spendolini. Motion passed unanimously.

WaterSMART Title XVI Feasibility Study Agreement with TFG

Brett discussed the purpose of this agreement with TFG and how it will benefit the District with potential funding opportunities for our facility upgrade project.

Motion by Chairman Spendolini to authorize District Manager, Brett Blofsky to sign the feasibility study agreement with The Ferguson Group (TFG). Seconded by Director DeCrans. Motion passed unanimously.

Rate Study - further discussion

Dan gave a status update on the rate study he has been working on for the District. He reported that the Business Oregon IFA has approved a different calculation method related to the affordability rate. Dan is working on the updated funding application to Business Oregon. After the funding application is submitted, Dan will then finalize the rate study.

Summary of ACWA Annual Conference in Bend

Brett, Director Koger and Chairman Spendolini attended this conference. Each gave a summary of what they learned. All three felt that attending this conference was very beneficial.

Discussion followed regarding the Collections vehicle that was approved in the FY2026/2027 budget. The vehicle purchase has been narrowed down to a Toyota or a Ford. The Board is fine with either as long as it is within the approved budget.

Next meeting scheduled for August 18, 2026 at 10:00am

Meeting adjourned at 10:38am

ATTEST:

Brett Blofsky, Secretary

Joe Spendolini, Chairman

Date