



2201 Laverne Avenue
Klamath Falls, OR. 97603
Phone 541.882.5744 Fax 541.882.5013
www.sssd.org

Board of Directors

Position 1 – Vacant
Position 2 – Kevin Harter
Position 3 – Mike Koger

District Manager/Secretary

Michael Fritschi

SPECIAL BOARD MEETING MINUTES August 4, 2021

1. **Call to Order-** The meeting was called to order by Chairman Harter at 3:15 p.m.
2. **Roll Call of Directors** – Director Harter and Director Koger are present. Director Griffith is absent. Others present are Cindy Oden, Director of Administrative Services; Sally Bratton, Wastewater Treatment Plant Supervisor; Don Monroe, Collection System Lead; Bill Kennedy; Todd Andres; Joe Spendolini; Heather Tramp; Laura Spendolini; Lisa Stringer; Richard Schuster, Derrick DeGroot; San Scalas; Susan House.

Cindy was asked to fill in as board secretary, since Mr. Fritschi did not attend the meeting.

Director Harter moved new business to the top of the agenda. The Board has received a resignation letter from Director Griffith

3. **Public Input:** Mr. Spendolini: I have submitted a letter of intent to fill the position on the Board of Director, vacated by Director Griffith. I listed for your consideration many of the volunteer organizations that I have served over the last 40 years. I am not going to take up a ton of time initially, but what I would like to do, with your permission Chair, is allow the people that have come to participate, that have worked with me in various capacities to speak. About what I would bring to the table, again then reserve the rest of my time to close.

Mr. DeGroot: Thank you for the opportunity. I think it is overlooked and taken for granted many times the volunteer positions and what they mean to our communities. I did read the letter Mr. Spendolini provided and I was going to say some other things. I will start with that is low fully incomplete. He has done much, much more than that just in the time that I have known him in our community, which has been several years. There are, in my opinion, not a lot of people that share the same affinity to the community that I do. There is a small handful of people, and I would definitely include Joe Spendolini in that small group. I would ask that you seriously consider him to join you on the board. I don't think you would be disappointed, and he has a lot to offer our committee. He has my complete endorsement, and I won't speak for the rest of the board, but I would guess he has theirs as well.

Mr. Schuster: I have come to endorse Joe Spendolini. You can see he has done a lot of things for the community. I would speak towards his ability rather than what positions he has held. I think all of us have seen folks that have been involved in boards here or there, but maybe were not capable or were not engaged. That is the opposite of what Mr. Spendolini is. Every time I have been involved with; with him his capabilities are well known. His knowledge of the laws, statues, how these roles should be played out are a huge asset to whatever organization he is a part of. I have also been in the room with him and others when he has talked to federal and state leaders. He, along with others, have gone

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up to talk with legislatures in the office in Salem. His impact and ability to bring folks across isles, to come together and make agreements that are mutually beneficial. He is a desired commodity and I endorse him.

Mr. Kennedy, Ms. Tramp, Mr. Andres, Mrs. Spendolini, Mrs. Stringer and Mrs. House all spoke to endorse Mr. Spendolini.

Trisha Roninger and Ryan Clever submitted letters of endorsement for Mr. Spendolini.

Mr. Spendolini: I would like to close by thanking everyone for their support. I learned a really long time ago, if you can't improve on what has been said to shut up.

4. New Business:

- a. Director Koger made a motion to accept Director Griffith's resignation. Director harter seconded. Motion passed unanimously.
- b. Director Harter: We will now look at appointing Joe as a new board member. Director Koger myself and Kevin have both worked with Joe. In working with Joe, I know that he cares about the committee and about South Suburban. So, I see no problem with filling the vacancy with Joe Spendolini. Director Koger moved to except Joe Spendolini as the new board of director for South Suburban Sanitary District. Director Harter seconded. Passed unanimously.

Director Harter swore in Joe Spendolini as the new board of director, position #1, for South Suburban Sanitary District. His term ends June 30, 2023.

5. Old Business

- a. CIPP Project – Dan with Adkins reported he received a quote from the contractor on the CIPP project that the cost of inspection of the wrinkles in the pipe would cost \$12,400. If the pipe is out of compliance the contractor will pay and fix it at the time of the inspections. If the wrinkles are in compliance the district will pay the cost of the inspection.

Director Spendolini has this money been spent by the district? Or are these additional costs.

Director Harter: this is additional cost to inspect. You feel they are out of compliance, correct?

Dan: I don't know. It is really hard to tell from the images. We tried to do some scaling and we share some of the same concerns as the collection crew.

Donnie: Something I brought up to Clay is how it is going to flow with all the grease etc. that gets in that line. Right now, would be the best time to try and see how the flow and if the grease is building up in the line. We could plug that off and actually look at it. It has been two months and we could run the camera down and see if it is causing a problem.

Director Harter: What is the risk of doing nothing.

Dan: You have other options than to do nothing. You could do a change order, you could propose an extended warranty, propose a material defect offset. They already proposed an offset of \$1,000. Or something like that. It was really low, in my opinion. Based on the cost of that line. I probably would not except that, in my opinion. But you could propose a

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material defect off set, which is not paying you the full amount, but you are going to accept it as is.

Director Spendolini: Adkins would have oversight. In your professional opinion, exercising oversight, what do you see is the deficiency and how to fix it.

Dan: The deficiency is unknown. We know something is wrong, we just don't know how bad it really is.

Donnie: Good point. Maybe the collection crew could put a camera down and see how it is affecting the pipe currently.

Director Koger: In your opinion will that wrinkle get larger.

Dan: no it is hard it isn't going to change.

Director Harter: We could put the camera down and see if the grease and sludge has built up.

Donnie: You can see if anything has built up in the last two months. Donnie explains the CIPP process to the board.

Director Koger: we could run a camera down, shut down traffic and determine the buildup. If it isn't a big problem we could go with the extended warranty.

Dan: I don't mean to cut you off, but I don't recommend an extended warranty.

Director Harter: What would you recommend?

Dan: An offset or an investigation into the wrinkle. If that pipe did not already have a grease problem, we would not even be having this conversation.

Director Harter: What would be your recommendation, Donnie.

Donnie: I would like to see how dirty it currently is. We would like to get back to flushing that line every 5 years, instead of once or twice a year.

Director Harter: How long to get ODOT approval

Donnie: one to two days.

Director Harter: We can have our crew go check it out and have the contractor investigate the cost would be \$12,000 plus Adkin's oversight.

Director Koger: I move to send own camera down and take a look at the wrinkles and see how dirty the line currently is.

Cindy: What do we do to move forward.

Director Koger: I move to send own camera down and take a look at the wrinkles and see how dirty the line currently is. If there is not a problem we go ahead and close the contract. If

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- b. Sludge Project- Director Harter: Sally do you have and update you would like to give us on that.

Sally: Yes, Knife River and Bob's Excavating replied back. Bob's Excavating came out and invited Dan and because the lagoon is so dry now Dan made a suggestion that we conduct another survey and do density test on the sludge.

Dan discussed the core samples that were taken before and what he found with the 16 samples and discussion about the liner of the pond. Dan stated as far as the liner goes, we either pass the seepage test for DEQ or we don't and if we don't then it will need to be fixed. Dan also asked the board if they wanted to contact their attorney and ask about doing an emergency procurement to fast track the bids. It would save about 2 weeks in the bidding process.

More discussion on the concrete pipe in pond 1 that needs to be done and the perk test, seepage test it needs to be done and if it fails, we can put in some bentonite to seal the liner.

Director Harter: I would like to bring up the American Rescue Plan grant available through Klamath County. Discussion on applying for the American rescue Plan grant with Klamath County. Director Harter indicated we could get \$1 million dollars and that the district would qualify.

Director Spendolini: I move to authorized staff to fill out the application to fully fund the CIPP project and the Sludge project. Seconded by Director Koger. Passed unanimously.

Director Koger moved to continue with the survey and density testing for the sludge project to be completed by August 13th. Seconded by Director Spendolini. Passed unanimously. Dan will send over a task order.

Cindy: will we get numbers to fill out the WH 119?

Director Harter: I think we need to contact Ross and say we need to do an emergency procurement. Ask what is our risk going this direction with this project? If he says go, we do an emergency procurement and move on with it. If the rest of the board is ok with it I will contact Ross tomorrow and find out about an emergency procurement. Consensus of the Board for Director Harter to contact Ross.

- c. Well at N Poe Valley – Director Harter the tenants have been conserving water. They really have done a great job with conserving water. They are taking showers at other locations. We have got them on a list for 2 - 500-gallon tanks. The county water master went out today to verify the well and confirmed the static water level is at 47 ¼ feet below ground level. The well is 54 deep, and the pump is setting at 50 feet. We are waiting for delivery of the tanks and we will need to get the permits they are free at the building department, but the district will need to hire a plumber.

6. Other

- a. DEQ Extension – Director Harter said the DEQ Extension for the facility plan was filed before August 1st.

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- b. Grant – discussed above.
- c. Director Harter: E3 Technologies would like to come out and test and show what they can do for us as a pilot study. They can take it to drinking water quality. If we have drinking water, there will be no restrictions from DEQ. E3 says the cost would be around \$20/gallon.

Director Koger: They would do this for free or is there a price.

Director Harter: I don't know.

Director Koger: DEQ would not be involved, land would not matter.

Director Spendolini- I would like us to look at new technologies, something 50 years down the road. What will DEQ require for testing heavy metals, pharmaceuticals.

Sally: We do this testing now. I can send you this information to you.

- d. Director Harter: I would like to put on the record that I discussed with Ross and some of the emails may have or may not have been in violation of state law, so I have submitted them for the record. It was not our intent to violate any laws and we want to show we are complying.
- e. Audit Committee: Director Koger: moved to appoint Director Spendolini as the audit committee to replace Director Griffith, since Director Griffith resigned. Director Harter seconded. Passed unanimously.
- f. Director Koger: one additional question. With our discussion with the employees on the vacation. Have the employees been able to meet yet.

Cindy: stated they have been discussing it and we are having our final meeting on August 9th.

Donnie: wanted to know how the board felt about carrying over more than 80 hours of vacation from one year to the next. How many hours are you guys looking at for carryover?

Director Koger: the thing with accumulated vacation is that we don't want to get in the position that someone didn't earn it yet and walking away with district money. That is all we care about there.

Director Harter: it is my understanding there is an 80 hour carry over and we wouldn't change that. If you didn't use it, you could carry it over.

- g. Director Spendolini: I have a question for the staff that is here. In the day-to-day operation of the plant is there anything that needs to be brought up? Sally: No, the sludge project was a concern for me and keeping DEQ informed, but it is doing great now.

Director Harter: please go back to your prospective departments and let everyone know that if they have any concerns or want to discuss anything with the board to please bring it to the board. They can discuss anything with the board. We can not fix a problem if we do not know there is a problem, please come to us with anything.

Donnie: we are kind of worried about the change. What is going to happen? Hurry up and make it happen.

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Director Harter: And be responsible to the rate payers. The ones that pay all the wages The voting public are the ones that own this district, and we have a responsibility to them to make sure we are looking out for their best interest and the community as a whole. I think as a team we can do that very effectively going forward.

7. **Adjourn**, Director Koger moved to adjourn the meeting at 5:23 p.m. Seconded by Director Spendolini. Passed unanimously. Next meeting will be August 17, 2021, at 5:00 p.m.

ATTEST:

Cindy Oden

Kevin Harter, Chair



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Director Harter: What would be your recommendation, Donnie.

Donnie: I would like to see how dirty it currently is. We would like to get back to flushing that line every 5 years, instead of once or twice a year.

Director Harter: How long to get ODOT approval

Donnie: one to two days.

Director Harter: We can have our crew go check it out and have the contractor investigate the cost would be \$12,000 plus Adkin's oversight.

Director Koger: I move to send own camera down and take a look at the wrinkles and see how dirty the line currently is.

Cindy: What do we do to move forward.

Director Koger: I move to send own camera down and take a look at the wrinkles and see how dirty the line currently is. If there is not a problem we go ahead and close the contract. If

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there is a problem, we direct Dan to get cost for Adkins and do the investigation. Donnie and Adkins will both be there during the investigation. They would use their cutting head and ruler and fix it at the same time. Seconded by Director Spendolini. Passed unanimously.

- b. Sludge Project- Director Harter: Sally do you have and update you would like to give us on that.

Sally: Yes, Knife River and Bob's Excavating replied back. Bob's Excavating came out and invited Dan and because the lagoon is so dry now Dan made a suggestion that we conduct another survey and do density test on the sludge.

Dan discussed the core samples that were taken before and what he found with the 16 samples and discussion about the liner of the pond. Dan stated as far as the liner goes, we either pass the seepage test for DEQ or we don't and if we don't then it will need to be fixed. Dan also asked the board if they wanted to contact their attorney and ask about doing an emergency procurement to fast track the bids. It would save about 2 weeks in the bidding process.

More discussion on the concrete pipe in pond 1 that needs to be done and the perk test, seepage test it needs to be done and if it fails, we can put in some bentonite to seal the liner.

Director Harter: I would like to bring up the American Rescue Plan grant available through Klamath County. Discussion on applying for the American rescue Plan grant with Klamath County. Director Harter indicated we could get \$1 million dollars and that the district would qualify.

Director Spendolini: I move to authorized staff to fill out the application to fully fund the CIPP project and the Sludge project. Seconded by Director Koger. Passed unanimously.

Director Koger moved to continue with the survey and density testing for the sludge project to be completed by August 13th. Seconded by Director Spendolini. Passed unanimously. Dan will send over a task order.

Cindy: will we get numbers to fill out the WH 119?

Director Harter: I think we need to contact Ross and say we need to do an emergency procurement. Ask what is our risk going this direction with this project? If he says go, we do an emergency procurement and move on with it. If the rest of the board is ok with it I will contact Ross tomorrow and find out about an emergency procurement. Consensus of the Board for Director Harter to contact Ross.

- c. Well at N Poe Valley – Director Harter the tenants have been conserving water. They really have done a great job with conserving water. They are taking showers at other locations. We have got them on a list for 2 - 500-gallon tanks. The county water master went out today to verify the well and confirmed the static water level is at 47 ¼ feet below ground level. The well is 54 deep, and the pump is setting at 50 feet. We are waiting for delivery of the tanks and we will need to get the permits they are free at the building department, but the district will need to hire a plumber.

6. Other

- a. DEQ Extension – Director Harter said the DEQ Extension for the facility plan was filed before August 1st.

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- b. Grant – discussed above.
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Director Koger: They would do this for free or is there a price.

Director Harter: I don't know.

Director Koger: DEQ would not be involved, land would not matter.

Director Spendolini- I would like us to look at new technologies, something 50 years down the road. What will DEQ require for testing heavy metals, pharmaceuticals.

Sally: We do this testing now. I can send you this information to you.

- d. Director Harter: I would like to put on the record that I discussed with Ross and some of the emails may have or may not have been in violation of state law, so I have submitted them for the record. It was not our intent to violate any laws and we want to show we are complying.
- e. Audit Committee: Director Koger: moved to appoint Director Spendolini as the audit committee to replace Director Griffith, since Director Griffith resigned. Director Harter seconded. Passed unanimously.
- f. Director Koger: one additional question. With our discussion with the employees on the vacation. Have the employees been able to meet yet.

Cindy: stated they have been discussing it and we are having our final meeting on August 9th.

Donnie: wanted to know how the board felt about carrying over more than 80 hours of vacation from one year to the next. How many hours are you guys looking at for carryover?

Director Koger: the thing with accumulated vacation is that we don't want to get in the position that someone didn't earn it yet and walking away with district money. That is all we care about there.

Director Harter: it is my understanding there is an 80 hour carry over and we wouldn't change that. If you didn't use it, you could carry it over.

- g. Director Spendolini: I have a question for the staff that is here. In the day-to-day operation of the plant is there anything that needs to be brought up? Sally: No, the sludge project was a concern for me and keeping DEQ informed, but it is doing great now.

Director Harter: please go back to your prospective departments and let everyone know that if they have any concerns or want to discuss anything with the board to please bring it to the board. They can discuss anything with the board. We can not fix a problem if we do not know there is a problem, please come to us with anything.

Donnie: we are kind of worried about the change. What is going to happen? Hurry up and make it happen.

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Director Koger: For this board we are here to make it better here. If there are any changes, we want it to be a better change. We are not going to take away any pay, any benefits. We want to make it better. I think that is the intent of this board.

Director Harter: And be responsible to the rate payers. The ones that pay all the wages The voting public are the ones that own this district, and we have a responsibility to them to make sure we are looking out for their best interest and the community as a whole. I think as a team we can do that very effectively going forward.

7. **Adjourn**, Director Koger moved to adjourn the meeting at 5:23 p.m. Seconded by Director Spendolini. Passed unanimously. Next meeting will be August 17, 2021, at 5:00 p.m.

ATTEST:

Cindy Oden

Kevin Harter, Chair



2201 Laverne Avenue
Klamath Falls, OR. 97603
Phone 541.882.5744 Fax 541.882.5013
www.sssd.org

Board of Directors

Position 1 – Vacant
Position 2 – Kevin Harter
Position 3 – Mike Koger

District Manager/Secretary

Michael Fritschi

SPECIAL BOARD MEETING MINUTES August 4, 2021

1. **Call to Order-** The meeting was called to order by Chairman Harter at 3:15 p.m.
2. **Roll Call of Directors** – Director Harter and Director Koger are present. Director Griffith is absent. Others present are Cindy Oden, Director of Administrative Services; Sally Bratton, Wastewater Treatment Plant Supervisor; Don Monroe, Collection System Lead; Bill Kennedy; Todd Andres; Joe Spendolini; Heather Tramp; Laura Spendolini; Lisa Stringer; Richard Schuster, Derrick DeGroot; San Scalas; Susan House.

Cindy was asked to fill in as board secretary, since Mr. Fritschi did not attend the meeting.

Director Harter moved new business to the top of the agenda. The Board has received a resignation letter from Director Griffith

3. **Public Input:** Mr. Spendolini: I have submitted a letter of intent to fill the position on the Board of Director, vacated by Director Griffith. I listed for your consideration many of the volunteer organizations that I have served over the last 40 years. I am not going to take up a ton of time initially, but what I would like to do, with your permission Chair, is allow the people that have come to participate, that have worked with me in various capacities to speak. About what I would bring to the table, again then reserve the rest of my time to close.

Mr. DeGroot: Thank you for the opportunity. I think it is overlooked and taken for granted many times the volunteer positions and what they mean to our communities. I did read the letter Mr. Spendolini provided and I was going to say some other things. I will start with that is low fully incomplete. He has done much, much more than that just in the time that I have known him in our community, which has been several years. There are, in my opinion, not a lot of people that share the same affinity to the community that I do. There is a small handful of people, and I would definitely include Joe Spendolini in that small group. I would ask that you seriously consider him to join you on the board. I don't think you would be disappointed, and he has a lot to offer our committee. He has my complete endorsement, and I won't speak for the rest of the board, but I would guess he has theirs as well.

Mr. Schuster: I have come to endorse Joe Spendolini. You can see he has done a lot of things for the community. I would speak towards his ability rather than what positions he has held. I think all of us have seen folks that have been involved in boards here or there, but maybe were not capable or were not engaged. That is the opposite of what Mr. Spendolini is. Every time I have been involved with; with him his capabilities are well known. His knowledge of the laws, statues, how these roles should be played out are a huge asset to whatever organization he is a part of. I have also been in the room with him and others when he has talked to federal and state leaders. He, along with others, have gone

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up to talk with legislatures in the office in Salem. His impact and ability to bring folks across isles, to come together and make agreements that are mutually beneficial. He is a desired commodity and I endorse him.

Mr. Kennedy, Ms. Tramp, Mr. Andres, Mrs. Spendolini, Mrs. Stringer and Mrs. House all spoke to endorse Mr. Spendolini.

Trisha Roninger and Ryan Clever submitted letters of endorsement for Mr. Spendolini.

Mr. Spendolini: I would like to close by thanking everyone for their support. I learned a really long time ago, if you can't improve on what has been said to shut up.

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