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Board of Directors

Position 1 – Joe Spendolini
Position 2 – Kevin Harter
Position 3 – Mike Koger

District Manager/ Secretary

Brett Blofsky

SPECIAL BOARD MEETING MINUTES October 28, 2021

1. **Call to Order** – The meeting was called to order at 2:30 p.m. by Chairman Harter.
2. **Roll Call of Directors** – Chairman Harter, Director Spendolini and Koger present. Sally Bratton, Dan Scalas, Cindy Oden, and Brett Blofsky present.
3. **Old Business**
 - a. **14” Crossover Pipe** – Director Spendolini gave an update on the crossover pipe and extending the pipe through to levy 2 & 3 at an additional cost of \$36,180. Director Spendolini moved to approve the change order from Bob’s Excavating to extend the crossover pipe into ponds 2 & 3. Seconded by Koger. Passed unanimously.
 - b. **Quote Fencing Bid** – All three quotes were over \$100,000, so the board agreed to put the fence out for bid. Director Spendolini moved to authorize Adkins Engineering to put together a task order with culverts in the ditches and also authorize Adkins Engineering to work with Brett and Sally to outline the number of gates, the location of gates that are going to be needed. Seconded by Chairman Harter. Passed unanimously. The district will install the culverts where needed. Adkins will get the task order over to the District and the board authorizes Brett to sign the task order.
4. **Other**
 - a. **Rental of N Poe Valley House** - Director Koger asked if the district was going to rent out the house on N Poe Valley or are we going to leave it empty. Director Spendolini was hoping that E3 would want to rent this house.
 - b. **Balin Lease** – Cindy indicated that Balin wants the lease rewritten to tie the lease payment amount to irrigation. Director Spendolini mentioned that we rewrite the lease to tie the lease payments to crop productivity. If he gets ¼ of his crop he pays ¼ of the lease payment.
 - c. **E3** – Board consensus is to not pay anything to E3.
 - d. **Discussion about the Covid outbreak.** Cindy asked why employees are not required to go home when they come in and you can tell they are sick. The district gives employees 96 hours of sick leave and 24 hours of personal leave. The board agreed the personnel manual states the district does not want employees to report to work sick and if employees become sick during working hours, they should be sent home. The board instructed the district manager to give a reminder directive to employees to not report to work if they are ill or have covid like symptoms.

South Suburban Sanitary District
October 28, 2021 – Board Agenda

5. **Executive Session ORS 192.660(2)(a) – Collection Supervisor Interviews – NOT NEEDED**
6. **Adjourn**, at 3:30 p.m. by Chairman Harter. Next meeting November 5, 2021

ATTEST:

Brett Blofsky, Secretary

Kevin Harter, Chairman

Date