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### **Board of Directors**

Position 1 – Joe Spendolini

Position 2 – Kevin Harter

Position 3 – Mike Koger

### **District Manager/Secretary**

Vacant

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## **SPECIAL BOARD MEETING MINUTES**

**August 9, 2021**

1. **Call to Order** – Director Harter called the meeting to order at 3:00 p.m.
2. **Roll Call of Directors** – Director Koger, Director Spendolini, Director Harter were present. Sally Bratton, Staff; Dan Scalas, Adkins Engineering; Robert Steinunctz, Ken Roberson, Chris Horn and Jeff Bresee all from E3 Water.
3. **New Business**
  - a. Director Harter stated on Friday, August 6, 2021, he was asked by Mr. Fritschi for a contract amendment. Director Harter contacted the district's attorney, and the attorney wrote up an amendment to Mr. Fritschi's contract with August 10, 2021, being his last day of employment with South Suburban Sanitary District. Director Harter had not heard back from Mr. Fritschi stating whether the amendment was satisfactory to him, but since he put it in the Board packets, he was assuming Mr. Fritschi approved of the amendment. Director Spendolini moved to approve the amendment to Mr. Fritschi's contract. Seconded by Director Koger. Approved unanimously.
  - b. Director Harter we have Resolution #228 – Bank Signature Authority to remove Mr. Griffith and Mr. Fritschi off as bank signatories and add Director Spendolini as a bank signatory. Director Koger moved to adopt Resolution #228. Seconded by Director Spendolini. Approved unanimously.
4. **Old Business**
  - a. Director Harter asked Sally or Dan if they had an update to the sludge removal project.

Dan presented the survey data to the board on the sludge removal project, information on the density test and the response of DEQ approval for the project. DEQ is giving us one year to do a seepage test after the sludge has been removed.

Director Harter asked if we wait a year to do the seepage test does that mean we have to drain the pond if it is full and then do the seepage test.

Sally said yes.

Dan asked if that was a concern.

Sally stated they could go ahead and remove the sludge still.

Director Harter: right, we can remove it, but than if we did not get to the seepage test this year, we would have to drain the pond again and refill.

**South Suburban Sanitary District**  
**August 9, 2021 – Board Meeting Minutes**

Dan: Not to do the seepage test, we would do that with water in it. We will do that first depending on if it passes or fails would determine if we would need a liner.

Sally: We would only but in a couple feet, just enough to keep enough pressure in it. If we had to drain it again, we could get a pump and pump it out. The district has a pump that can be used for pumping, and we would just put it over there in in pond #2.

Dan: I want to go over some of these numbers. They are starting points of where we are right now with the overall weight and volume. There are a few different ways we ran it. We scraped the top layer off and did the density test below that top layer about 3 or 4 inches maybe, just below the crust. The average wet density was 91.2 pounds per cubic foot and the average dry density was 60.1 pounds per cubic foot throughout the pond. Total cubic yards from this survey are 17,353. Weight I ran a couple ways and got an average of 14,000 tons and 21,000 tons at \$45per ton we are at \$490,000 low end and \$555,000 high end. Best estimate would be somewhere between \$500,000 to \$600,000 for the tipping fee, with 52% average moisture content. We passed the paint test, and we are well below the minimum requirements for the landfill.

Director Harter: Have you received any of the bids back for hauling?

Sally: We haven't received any of the bids because we put it on hold due to the survey and with the updated information, I notified Knife River and Bob's Excavating that we would be getting them new numbers and the documents are being developed.

More discussion on getting the bid package together and doing a 5-day bid option. The total estimated cost would be \$550,000 for tipping fees; removal \$200,000; hauling \$160,000; loading \$70,000. For a total cost estimate of \$980,000. Plus, what we already have in the project. Roughly we will be around 1.2 to 1.3 million to finish this project and that doesn't include if there are problems with the liner. Discussion about the cost of the liner, which is estimated to cost another million.

Discussion on the levelness of the pond and what to do about getting the pond level. Which will be addressed in the bid package.

Director Spendolini moved to take the next step and get the bid package out to the contractors. Seconded by Koger. Passed unanimously.

Dan: We will put together a draft and get it before you for review. I will work with your staff.

**5. Other**

- a. Director Harter mentioned that Mr. Fritschi's last day will be August 10, 2021, and the board needs to decide who the department supervisors need to report to until a new manager is hired. Director Harter recommended Director Spendolini to act as interim manager and Clay, Sally and Cindy would report to him on day-to-day operations and concerns. Steve would report to Sally as most of the maintenance is being performed at the treatment plant.

Director Spendolini indicated he would do the job without compensation but would be available by phone only on August 12<sup>th</sup> through August 15<sup>th</sup>.

**South Suburban Sanitary District**  
**August 9, 2021 – Board Meeting Minutes**

Director Spendolini moved if there was a previous resolution that moved maintenance from wastewater treatment supervisor to the manager that we reverse that resolution and move maintenance back to being supervised by the wastewater treatment supervisor. Seconded by Koger. Passed unanimously.

- b. Discussion on getting all district property back from Mr. Fritschi and changing all keys and codes to all district property, including the gate code. Director Koger and Director Harter will come in tomorrow and sign Mr. Fritschi's final check as soon as Cindy gets it completed. Director Koger moved to change all locks and codes to the district facilities. Seconded by Director Spendolini. Passed unanimously.
- c. Director Harter introduced E3 Water and they made a presentation on their New Technology to turn wastewater into drinking water.

6. **Adjourn**, Director Spendolini moved to adjourn. Seconded by Koger passed unanimously. Meeting adjourned at 5:39 p.m.

  
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Cindy Oden

  
Kevin Harter, Chair