



South Suburban Sanitary District
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Board of Directors
Position 1 - Joe Spendolini
Board Chairman
Position 2 - Vacant
Position 3 - Michael Koger

District Manager/Secretary
Brett Blofsky

Regular Board Meeting Minutes
February 27, 2024 @ 3:00 PM
South Suburban Sanitary District (SSSD) Office

Meeting Called to Order - 3:00 PM

Roll Call of Directors - Chairman Joe Spendolini and Director Michael Koger. Also present: Dan Scalas (Adkin's Engineering), Brett Blofsky (SSSD District Manager), Nicki Strain (SSSD Finance Director), Sally Bratton (SSSD Treatment Plant Supervisor), Don Monroe (SSSD Collections Lead) and Mike Weiskopf (Bear Technologies).

Public Input/Comments - No public present.

Review today's agenda and previous meeting minutes 1/16/2024 Regular Board Meeting.

Motion by Director Koger to approve the meeting minutes and agenda, seconded by Chairman Spendolini. Motion passed.

Engineer Report - Dan reported that he will be scheduling a CIPP update with the City of Klamath Falls. After this meeting he can do a final review and then go out to bid.

We are ready to execute a contract for the manhole project. Brett would like to utilize this contract. This item has already been budgeted. Brett indicated that the budgeted amount was 53,000. The estimate came in lower but omitted an item. It is still under the 50,000 limit. We will not have to pay prevailing wage. It would add about 8 to 10 thousand to the project if we have to go with prevailing wage. We did a request for quotes for this project were intermediate procurement. The biggest unknown is the groundwater. We only received this one quote back.

Motion by Koger to approve the use of the small contract and authorize the quote from Butler and authorize Brett to move forward. Seconded by Spendolini.

Dan indicated that they are working on the SRF loan which is the next funding loan package. Discussion followed regarding the Business Oregon loan. This one is taking longer than expected. There is a third-party engineering item that we need to hire out. Jacobs and Adkins cannot do this. Dan suggested SHN or West Yost or Corollo or Anderson Perry. Dan will start reaching out to these entities to see who is available. It would probably take 60 days once they get started. Dan will bring this back to the Board when he gets more information.

Bear Tech Discussion - Mike was here to discuss the IT redundancy. He explained what we would do to achieve this. Discussion followed regarding the cost estimate provided by Bear Tech. Big Leaf has a one-time installation charge that Mike is trying to get waived. Hunter is the only fiber internet provider that will be in our area besides Charter. Joe brought up the

cybersecurity issue. Mike stated that the District is addressing this. Discussion followed as to what would happen if one of our TV vans or vac trucks were stolen. There would need to be encryption on the wireless signals. Discussion turned to the cameras and vulnerabilities for each type the District currently has. We use End Point protection at the District. This is better than the typical cyber protection available.

Starlink would be included in the monthly fee for the cameras. Koger asked if there would be any way to go with that solution now? The cameras and the business networks need to be kept separate.

Brett would like to proceed with the quote as presented as well as moving forward with Hunter Communications.

Motion by Chairman Spendolini to transfer funds from the Drought Relief Assistance (DRA) to the Administration Computer expense line item for the internet redundancy project. District Manager Brett Blofsky is authorized to make purchases related to this project. Seconded by Director Koger. Motion passed.

The District needs to do employee quarterly cyber training.

District Manager Report - Brady Fuller joined the meeting. The kickoff meeting with the design team took place at 1PM today. Brett turned the meeting over to Brady.

Joe wished to discuss the email regarding the City between Brett and Brady. Joe wants to know what kind of information they are looking for. Brady feels that they are just looking for the costs. Brady suggested that we just provide the spreadsheets. It is a public document. It was generally agreed that a summary would be provided. Brady will prepare this and send it.

Brett asked when Brady will have the schedule updated. We need to get a meeting scheduled with DEQ. Joe asked that he also include the start date and the impact of the finish date.

Brett continued with his report. Bad news on the Hwy 39 Bryant property. They are not able to get the loan approved due to the amount of 'B' ground. In order for them to make it work with the bank. The new offer is \$476,000. Brett recommends not accepting the offer and re-listing the property. The lease generates a small amount of revenue.

Motion by Director Koger to reject the counteroffer of \$476,000 for the Hwy 39 Bryant property sale. Seconded by Chairman Spendolini. Motion passed.

The IGA with Klamath County on the Laverne Avenue project. This came in under the approved budgeted amount. Brett asked that the Board allows him to sign the IGA.

Motion by Chairman Spendolini to authorize District Manager Brett Blofsky to sign the Intergovernmental Agreement (IGA) with Klamath County on the Laverne Avenue project, seconded by Director Koger. Motion passed.

Brett then discussed the ultrasonic buoys. As soon as the weather clears, we will be putting them in the water. Brett then discussed the BFDs for pump number one and two. There have been a lot of issues with these pumps. There is a problem with pump three. We are relying on pump four at this time. We have received 5 quotes. Brett discussed these. Brett is recommending the Yaskawa's. Sally said that the electricians recommended that we stay with the Allen Bradley's. Brett feels like we should find a back up to the Allen Bradley's. Director Koger asked if anyone local uses them. Brett said that Wilsonart and mills use them. Dan doesn't really have an opinion on either brand. There is a conversion with the Yaskawa pumps. The SCADA would

need to be reprogrammed as well. Brett indicated that there would not be any additional cost with that. Brett's recommendation would be to try the new brand. Dan suggested that we reach out to Jacob's before we decide.

Motion by Chairman Spendolini to authorize District Manager Brett Blofsky decides after he reviews the information and checks with Brady Fuller. Seconded by Koger. Motion passed.

Administration & Monthly Financial Report – Nicki informed the Board that the January payroll was processed in MIP, but we did not begin using the remaining modules until February 1st. The February financial reports will all be generated out of MIP. The Board would like to wait to approve the financials for January at the next meeting. Nicki also discussed the quote we received from KDP for the rate study special project. Both Directors felt it was important to proceed with this project.

Motion by Director Koger to approve the quote from KDP for the rate study special project, seconded by Chairman Spendolini. Motion passed.

Treatment & Collection Staff Reports - There are only five airlines that are operational. This is potentially the cause of the odor in pond 4 that has been happening lately. There are holes drilled in the airlines. The enzymes are also playing a role in the odor issue. It takes about 14 days for a change to take effect. Sally distributed a diagram of pond 4. She then explained the flow and how it works. More aeration is the solution. We need to get more lines into 4B. The biolynseus if is working because the readings are low. Treating the odor issue is paramount. It is going to cost more money to add the additional airlines needed. Brett needs to contact Tom at Triple Point. We will need to get some quotes. There might be a chemical to reduce the smell to go with the biolynseus. Joe suggested that we put together a special board meeting to address this.

Joe doesn't want to rely on vendors to tell us what we need to do to address this. Brett and Sally will reach out to Tim Tice at OAWU and see if he has any suggestions on what we need to do about the smell.

Donnie gave the report for Collections in Jason's absence. He feels that the roots are entering our lines due to the drought conditions. The District also used to run two crews instead of one.

Items before the Board of Directors - Old & New Business

Chairman Spendolini reported that he had a constructive conversation with David Philipi. Joe will be in Salem meeting with legislators next week.

Joe reported that he and Brett are working on a tour with KDD in the hopes of educating people on the drought. The Chief of the Modoc Nation is coming from Oklahoma. March 7th is the date of the tour. Lunch is going to be served. Joe is anticipating that we will be back in Salem with another bill regarding our proposal. He then discussed the lawsuit that is going to the Supreme court.

Water re-use is becoming a supported concept. No one wants to pay to pipe the water.

Director Koger described the SDAO conference and what he learned. He felt it was very worthwhile.

Brett gave an update on the GIS. Rusty showed Brett an almost complete version of our GIS. Brett is getting excited to see the finished product. He then described the features that will be included.

Pacific Power proposed rate increase discussion – Chairman Spendolini addressed this topic. PP&L is trying to increase rates by 22%. There have been three increases in four years. Chairman Spendolini would like the Board to take a stance on this.

Motion by Director Koger to join others in opposing the proposed Pacific Power rate increase, seconded by Chairman Spendolini. Motion passed.

Joe and Brett will start collecting information.

Next Board Meeting will be held on March 19, 2024.

Adjourned at 4:50pm

ATTEST:

Brett Blofsky, Secretary

Joe Spendolini, Chairman

Date