



South Suburban Sanitary District
2201 Laverne Avenue
Klamath Falls, OR. 97603
Phone 541.882.5744 Fax 541.882.5013

Board of Directors
Position 1 - Joe Spendolini
Board Chairman
Position 2 - Kenneth DeCrans
Position 3 - Michael Koger

District Manager/Secretary
Brett Blofsky

Regular Board Meeting Minutes
April 21, 2026 @ 10:00am
South Suburban Sanitary District Office

Meeting called to order at 10:00am

Roll Call of Directors – Chairman Joe Spendolini, Director Kenny DeCrans and Director Michael Koger were present. Also present: Brett Blofsky (SSSD District Manager), Nicki Strain (SSSD Finance Director), Jason Morrow (SSSD Collections Supervisor), Sally Bratton (SSSD Treatment Plant Supervisor), Jon Lee (SSSD Treatment Plant Operator), Justin Hawkins (SSSD Treatment Plant Operator) and Dan Scalas (Adkins Engineering). Brady Fuller (Jacobs Engineering), and Erik Brahmer (Slayden Constructors) attended virtually.

Review of Today's Agenda, Meeting Minutes from March 17th & March 28th, 2026 and March 2026 Monthly Financials - **Motion by Director Koger to approve today's agenda, March 17th and 18th, 2026 meeting minutes and the March 2026 monthly financials as presented. Seconded by Director DeCrans. Motion passed unanimously.**

Public Input/Comments - No one from the public present.

Engineer Report

100% Design Update - Jacobs Engineering

Brady gave an update on the GMP packages. Rabe Consulting has completed the cultural survey but they still need to do the plant survey. The proposed scope for construction has been submitted by Jacobs Engineering. There has been some productive discussion with the 3rd party geotech.

Early Work Authorization & GMP Updates - Slayden Constructors

Erik indicated that they are waiting for the review of the GMP before any additional work begins. We are also waiting on DEQ approval. This was sent to Sam Brown at DEQ who is out on vacation.

District Updates: Rate Study, Manholes, etc. - Dan Scalas, Adkins Engineering

Dan indicated that the manhole project will be starting soon.

He then addressed the rate study that Adkins Engineering drafted. Dan explained how they came up with the draft rate study. He then discussed the light vs heavy commercial rates which is a new calculation vs how it was calculated historically. The rates need to be increased largely due to the cost of the facility upgrade project.

Chairman Spendolini would like us to review the financial model we created and come back to the Board with the basis for the rate study.

Dan then gave an update on the 3rd party geotech analysis. He explained how seismic activity comes into play. Discussion followed regarding liquefaction and the effect it has.

Department Updates

Administration - Residential Rates for 2026/2027 – The December 2025 CPI is 2.5%. SSSD patrons have had two years of large increases due to the expiration of the rate decrease implemented by the previous Board.

Updates to Personnel Policy Manual – SB906 (Understanding Your Paystub), Paid Leave Oregon (PLO forms), accrued leave usage and vacation usage approval. **By consensus, the Board approved all updates to the personnel policy manual as presented.**

LGIP Interest – The LGIP accounts earned \$124,019.54 in interest during the month of March. The interest rate remains at 4.00%.

Treatment - Sally gave her report for March. The Spring turnover is currently happening. The test results are improving but the PH is being elevated due to turnover. The pontoon boat project is completed and is currently being tested before the replacement of the pond aerators takes place. There is a water leak at the Treatment Plant that they are trying to diagnose. Nets have been installed to keep the birds out of the tractor barn.

Collections - Jason gave his report for March. The annual cleaning of restaurant lines has been completed. He then referenced the new manhole covers with the SSSD logo. Three operators recently attended the conference in Sunriver. One operator went to Independence, Oregon to assist with getting his Collection Grade 1 certification.

District Manager - Brett reported that inverter #7 in the solar field blew up. It is under warranty and is being replaced.

Items before the Board of Directors - Old & New Business

Resolution #265 - Transfer Contingency to Drought Relief Assistance (DRA) GL

Motion by Director DeCrans to approve Resolution #265 as presented, seconded by Director Koger. Motion passed unanimously.

Resolution #266 - Public Meeting Policy

Motion by Director DeCrans to approve Resolution #266 as presented, seconded by Director Koger. Motion passed unanimously.

2026 DRA Application for North Poe Valley Property - Brett recommends applying for 600 acres.

Motion by Chairman Spendolini to approve submitting a Drought Relief Assistance (DRA) application for the North Poe Valley property with acreage to be determined by District Manager, Brett Blofsky. Seconded by Director DeCrans. Motion passed unanimously.

Budget Committee Meeting Reminder May 27th at 3:00pm - Budget binders available May 15th
Brett indicated that we would let everyone know when the binders are ready.

ACWA Annual Conference - July 15th - 17th in Bend, Oregon

Brett and Chairman Spendolini will be attending the ACWA Conference in July.

Next meeting scheduled for May 19, 2026 at 10:00am

Adjourned at 11:00am

ATTEST:

Brett Blofsky, Secretary

Joe Spendolini, Chairman

Date