



2201 Laverne Avenue  
Klamath Falls, OR. 97603  
Phone 541.882.5744 Fax 541.882.5013  
[www.sssd.org](http://www.sssd.org)

## **Board of Directors**

Position 1 – Joe Spendolini  
Position 2 – Kevin Harter  
Position 3 – Mike Koger

## **District Manager/Board Secretary**

Brett Blofsky

---

## **REGULAR BOARD MEETING MINUTES December 14, 2021**

1. **Call to Order** by Chairman Harter at 4:00 p.m.
2. **Roll Call of Directors** – Chairman Harter; Directors Spendolini and Koger present. Also present were District Manager Brett Blofsky; Director of Administrative Services Cindy Oden; Treatment Plant Supervisor Sally Bratton; Collections Supervisor Jason Morrow; and Dan Scalas with Adkins Engineering.
3. **Approval of Monthly Budget Report & Other Financial Information** Moved to approved by Director Koger. Seconded by Director Spendolini. Approved unanimously.
4. **Staff Reports** – Sally informed the Board of a couple violations that occurred in November with BOD and E-coli. All necessary actions per DEQ requirements have been completed and all subsequent tests showed us back in compliance. The cause for the noncompliance was due to the increasing effluent discharge to lower lagoon levels for the crossover pipe project. The level of the lagoon was too low and below the facultative layer which caused the increase in E-coli and BOD. Jason informed the Board of the work being done by the collection crew with the new chain cutter for eliminating roots in problem areas until we can get them scheduled with the CIPP plan. The “white board” has officially been replaced with a new schedule in Excel on the server and will schedule tasks/events one month out.
5. **Public Input:** No Public Input
6. **Old Business**
  - a. **District Facilities** – Brett informed the Board the lock changeout was completed on 12/13/2021 by Bell Hardware and Steve Bodnar.
  - b. **Facility Plan Update**
    - i. Entered Executive Session at 4:12pm under ORS 192.660 (2)(f) Consider Exempt public records – Proprietary Information in discussion.
    - ii. Exited Executive Session at 4:36pm.
    - iii. Director Spendolini requested Sally repeat one item that came up during executive session. She informed the Board we received our draft modification NPDES permit from DEQ for public comment. She will forward this and ask for comment from Dan Scalas, Kathryn Gies, and Walt Meyer.
    - iv. Response to Sanjeev’s email from AquaGen – Director Spendolini made a motion to have the District Manager inform AquaGen that the Board has acknowledged receipt of his email and has decided to take no further action. Director Koger seconded the motion and it passed unanimously.
  - c. **Rental Update** – The heater has been serviced and the District is ready to proceed with getting it rented. The previous rent amount was for \$2,000 and we can increase it by 9.9% to \$2,198 per

## South Suburban Sanitary District

December 14, 2021 – Special Board Meeting

month. Director Koger made a motion to list the house for market value, with a slight amendment from Director Spendolini, for Brett and Cindy to research and create the lease. Chairman Harter provided a second to the motion and it passed unanimously.

- d. **Harlan Drive Shop over Mainline** – The District is awaiting guidance from Murphy Law Group.
- e. **Lagoon Crossover pipe for Pond 2 & 3** – This project has been completed by Bob's Excavating. Sally will start the process of changing out and correcting the steel well so it operates correctly since Pond 3 is still empty.
- f. **GIS System** – Brett will schedule a demonstration from Cartegraph and let the Board know.
- g. **SCADA Update** – TAG will be here on December 28-29, 2021, to change everything over from cellular service to radio frequency. Once completed, the District can eliminate the AT&T monthly service.
- h. **Fencing Bid Package from Adkins Engineering** – Adkins has set the missing corners and we are waiting for the report from the title company. Once received, the Board will take a walk around the property and finalize the design.
- i. **Automatic Gate at District Office** – The Board asked Brett to get quotes for converting the manual gate to an automatic gate at the District Office. A more elaborate fencing/gate option at the office has already been approved, but this option will be a fraction of the cost.

### 7. New Business

- a. **SDAO Conference in Eugene Feb 10-13, 2022** – The Board will look at attending this conference virtually instead of in-person.
- b. **Hermiston Wastewater Treatment/West Extension Irrigation District tour** – The tour has been scheduled for Thursday, February 17<sup>th</sup> at both locations. Travel days will be the 16<sup>th</sup> and 18<sup>th</sup>.
- c. **SDIS Property and Liability Program** – Longevity Credit and Rate Lock Agreement. Director Spendolini motioned for us to sign the agreement to remain a participant in this program. The motion was seconded by Chairman Harter and it passed unanimously.
- d. **Oregon Buy – Standard ORCCP Membership Fee** – This is Oregon's procurement system that saves members a substantial amount of money. The fee is based on the size of our budget but can be negotiated. Director Spendolini made a motion to authorize Cindy to negotiate the fee and proceed with our membership. Director Koger provided a second to the motion and it passed unanimously.

### 8. Other

- a. **Industrial Use Permit – Ross, Dan, Sally** – The draft permit was provided by Ross and is being reviewed by Dan to include the limits we want their leachate to meet. The Board authorized Ross to review and update the current agreements the District has with Klamath Pacific and BNSF and will be re-evaluated every two years. The limits that are set cannot interfere with our treatment process, and they must test any discharge before releasing to ensure the limits are met.
- b. **LG Sonic Buoy** – A presentation by LG Sonic will be scheduled at an upcoming Board meeting.
- c. **New Task Order under Professional Services Agreement** – The district will create a new task order with Dan Scalas of Adkins Engineering for his assistance with the Facilities Plan.
- d. **Interest from KID & KDD** – KID has reached out to Chairman Harter expressing interest in our recycled water. KDD has also expressed interest in our water. Director Spendolini does not want to get in the middle of two competing irrigation districts and wants the two of them to work it out between themselves.
- e. **Quote from Hukill's** – Brett shared the quote Jason received from Hukill's for the sewer line replacement at 2008 Homedale Rd that's in the budget. The quote is 28.6% higher than the one Clay received by back in March 2021. The amount budgeted was \$48,000 and this revised quote is \$24,740. Director Spendolini made a motion to approve the quoted repair from Hukills and

**South Suburban Sanitary District**

**December 14, 2021 – Special Board Meeting**

allow District Manager Blofsky and Supervisor Morrow to proceed with getting it scheduled. The motion was seconded by Chairman Harter and the motion passed unanimously.

9. **Adjourn**, Chairman Harter adjourned at 5:22 p.m. The next meeting was scheduled for December 17, 2021, at 10:00am

A TEST:

\_\_\_\_\_  
Brett Blofsky, Secretary

\_\_\_\_\_  
Kevin Harter, Chairman

\_\_\_\_\_  
Date